

AOP Health is the European pioneer for integrated therapies for rare diseases and in critical care. To enhance our team in Vienna we are looking for a:

# Program Manager (f/m/d)

1190 Vienna | Full-time employee | Start: as of now |



As member of our global Program Management Office, you will be engaged in AOPs most important pipeline products from early-stage through commercialization. The position includes a dual role as Program - and Project Manager.

#### What Your Day To Day Will Look Like

As a Program manager you oversee all projects and activities related to a program, including status, progress, risks, issues, and new opportunities. You will manage one or more projects within a program.

- Manage all activities within the program, prepare and execute program meetings, and ensure program documentation.
- Provide critical insights and drive Business Case development and opportunity evaluations, considering different scenarios with detailed financial data, cost, and benefit projections.
- Collaborate with BD to evaluate new opportunities, conduct feasibility assessments and due diligences and contribute to decision-making.
- Support the development of marketing & commercialization strategies.
- Identify cross-program challenges, contribute to PMO best practices, and support organizational initiatives.
- Build strong relationships with internal and external partners, oversee key contracts, and ensure alignment with strategic objectives.
- Leverage oversight knowledge to support decision-making at the program, project, and strategic levels.
- Apply AOP Health project management guidelines, presenting regular updates, stage gates, and recommendations to senior management.
- Keep an eye on workforce planning and budget with an entrepreneurial mindset.

# **Main Benefits**



Bonus



Homeoffice



Employee mobile phone



Flexible working hours



Laptop



Initial and continuing education



Canteen



Employee events



Meal allowance



Company doctor



Parking spot



Healthmeasures

 Work cooperatively across all levels in our matrix organization, maintaining positive relationships to achieve company goals.

### Your Qualifications and Experience

- University degree in Life Sciences or Economics
- At least 3 years experience in the pharmaceutical industry
- Proven ability to manage complex programs and multiple projects in a cross-functional setting
- Knowledge of the drug development & commercialization process
- Excellent verbal and written communication, negotiation and presentation skills (English)
- Strong analytical skills with the ability to define problems, collect data, establish facts, and draw valid conclusions
- You are an outgoing, open minded and proactive team worker
- You are passionate about the field, highly motivated with an entrepreneurial mindset
- Demonstrated experience in managing multiple projects
- Speed and proficiency in Microsoft Office 365

#### **Our Offer**

- Open corporate culture with the opportunity to bring in your own ideas
- Great opportunities for personal and professional development
- Attractive work environment with excellent career opportunities and flat hierarchies
- · Competitive salary package plus bonus and various benefits
- Gross monthly salary provided for this function is a minimum of EUR 4.000.- based on full-time employment (38,5h/week). Any potential overpayment depends on professional experience and qualifications.

If you would like to work as a team player in an international environment and can identify with our values "Agile, Ambitious, Aligned, Accountable and Appreciative", then: Take this CHANCE and

## **Your Contact**



Kathrin Breuer, BA, MA kathrin.breuer@aoporphan.com +436766986255

Further information on our website:

aop-health.com