



AOP Health is the European pioneer for integrated therapies for rare diseases and in critical care. To enhance our team in Vienna we are looking for an:

Associate Digital Communications

1190 Vienna | Full-time employee | Start: as of now |



We are looking for an Associate Digital Communications to support the planning, creation, and management of digital content across AOP Health's platforms. The role ensures consistent, high-quality communication aligned with corporate messaging and uses data insights to continuously optimize performance, working closely with internal stakeholders.

What Your Day To Day Will Look Like

- Create, edit, and publish content across digital channels (corporate global websites, social media, newsletters, internal)
- Plan, execute, and monitor social media campaigns
- Manage and update content in CMS (Typo-3), ensuring accuracy, usability, and consistency
- Track and analyze digital performance (e.g. traffic, engagement, conversions) and derive actionable insights
- Apply SEO/GEO and digital best practices to increase visibility and reach
- Coordinate content with internal stakeholders ensuring alignment with brand guidelines
- Collaborate with external agencies
- Support technical implementation, tracking, and optimization
- Support digital internal communication channels (Sharepoint)

Your Qualifications And Experience

- Bachelor's degree in communications, Marketing, Digital Media, or similar
- 3–5 years of experience in digital communications, content management, or social media
- Hands-on experience with content creation and management of website content, social media platforms, and basic analytics tools (e.g. Matomo, Google Analytics), knowledge of SEO/GEO
- Proficiency in Adobe Creative Suite (Photoshop, InDesign, Premiere, Illustrator, Animate, Express) MS Teams and MS Office
- Strong writing and content creation skills, and experience with AI-based content creation tools

- Excellent English (written and verbal)
- Basic knowledge of SEO and performance metrics
- Structured, detail-oriented, and able to manage multiple priorities
- Independent working style with a collaborative mindset

Our offer

- An open corporate culture with the opportunity to contribute your own ideas
- Working independently in a collegial and committed team
- Modern working environment with good public transport connections (U4 - Heiligenstadt)
- Flexible working hours (flexitime/time-out days), bonus scheme, additional benefits and employee events
- Structured onboarding and support through a buddy system
- Due to legal requirements, we are obliged to disclose the collective agreement minimum salary, which is EUR 33.068 gross per year, based on full-time employment. However, our actual remuneration packages are market-oriented and aligned with your qualifications and professional experience.

If you would like to work as a team player in an international environment and can identify with our values "Agile, Ambitious, Aligned, Accountable and Appreciative", then: Take this CHANCE and

Main Benefits



Bonus



Homeoffice



Employee mobile phone



Flexible working hours



Laptop



Initial and continuing education



Canteen



Good transport connection



Employee events



Meal allowance



Company doctor



Parking spot



Healthmeasures



Employee discount

Your Contact



Julia Friedl

Talent Acquisition Manager

Further information on our website:
aop-health.com